

What you need to know about Campus Health and Safety

Health, Safety and Environment
Office (HSEO)

健康安全及環境處



THE HONG KONG
UNIVERSITY OF SCIENCE
AND TECHNOLOGY

Important Campus Safety Information...

Shared by Some Students

Fire Safety (and other campus emergency)

1. Dial (2358)8999
2. Walk calmly to the exit

Clinic

1. For minor injuries only
2. Opening hours: Mon-Fri 9:00 am – 12:30 pm / 1:30 pm - 4:45 pm
Sat 9:00 am – 11:45 am

Lift entrapment

1. Press the alarm button
2. Wait calmly for help

Other general safety issues

1. Biking and skateboarding are prohibited on campus

Lab work

1. Take safety training and examinations before applying for work in research labs



Other Important Reminders...

Prevention of Respiratory Infection

- Clean hands before touching eyes, nose and mouth
- Wear mask when sick and in crowded areas
- Seek medical help if unwell

**預防肺炎及
呼吸道傳染病**
Prevention of **Pneumonia and Respiratory Tract Infection**

健康建議
Health Advice

**經常保持
雙手清潔**
Always keep
hands clean

20秒
seconds

先蓋廁板再沖廁
Put the lid down
before flushing

**定期
注水入
U型隔氣**
Add water to
the U-traps regularly

**打噴嚏或咳嗽時
用紙巾掩蓋口鼻**
Cover your mouth
and nose with tissue
paper when
sneezing or
coughing

**如出現病徵，
應立即戴上口罩
及看醫生**
Wear a mask and
seek medical advice
promptly if unwell

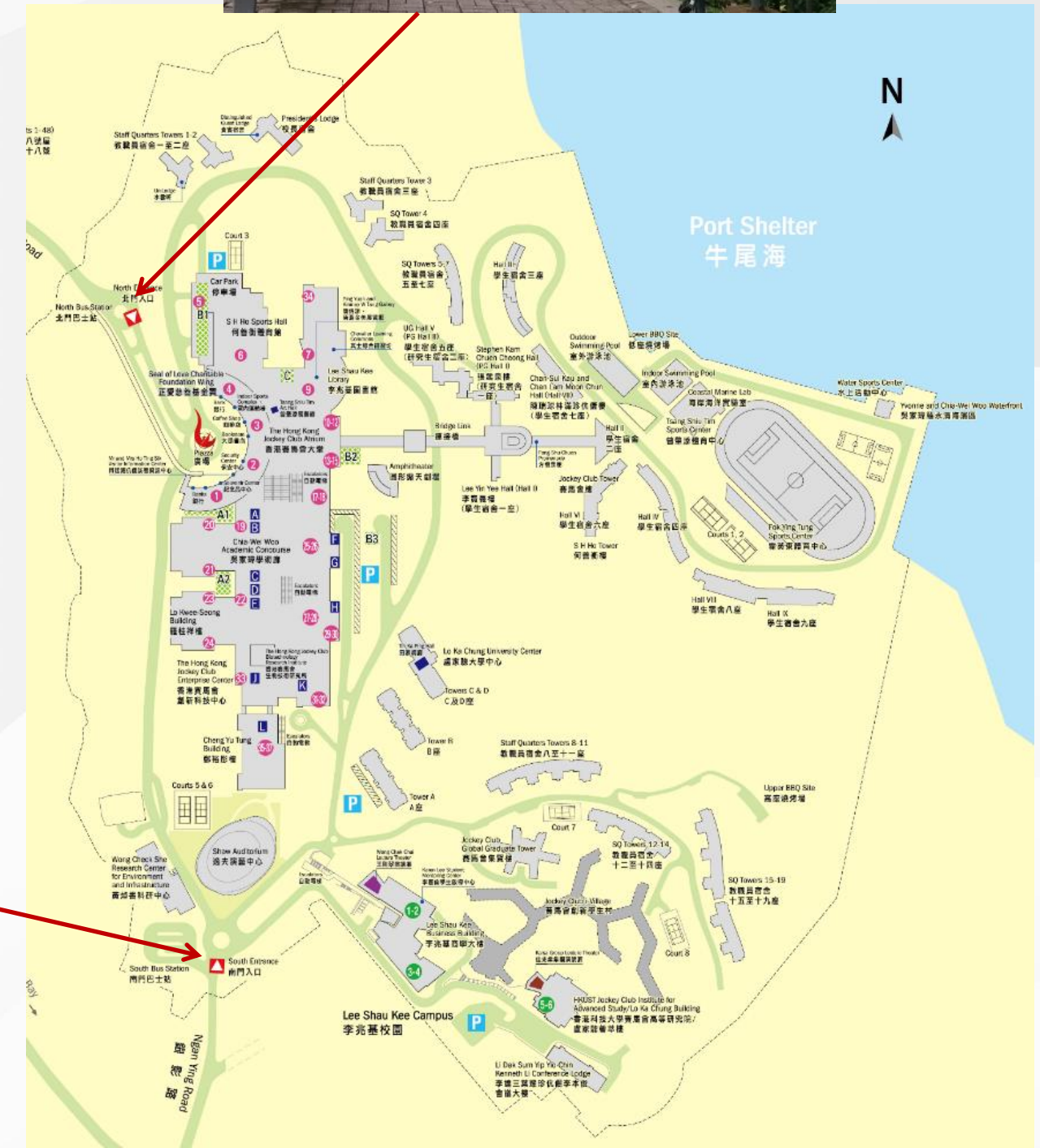
**口罩要完全覆蓋
口、鼻和下巴**
Fully cover your nose,
mouth and chin
with mask

更多防疫資訊 For more information on tackling the disease:
衛生防護中心網站
Centre for Health Protection Website
www.chp.gov.hk
衛生防護中心Facebook專頁
Centre for Health Protection Facebook Fanpage
[fb.com/CentreforHealthProtection](https://www.facebook.com/CentreforHealthProtection)
衛生署健康教育專線
Health Education Hotline of the Department of Health
2833 0111
衛生署
Department of Health



Smoke-Free Campus

- Smoking and vaping are strictly prohibited
- Offenders are subject to a fixed penalty of fine \$1,500



Traffic Safety

- Pedestrians
 - stay on walkway
 - pay attention
- Drivers
 - beware of pedestrians
 - follow temporary traffic control



Severe Weather Conditions

- Cold weather warning
- Very hot weather
- Rainstorm
- Thunderstorm
- Typhoon

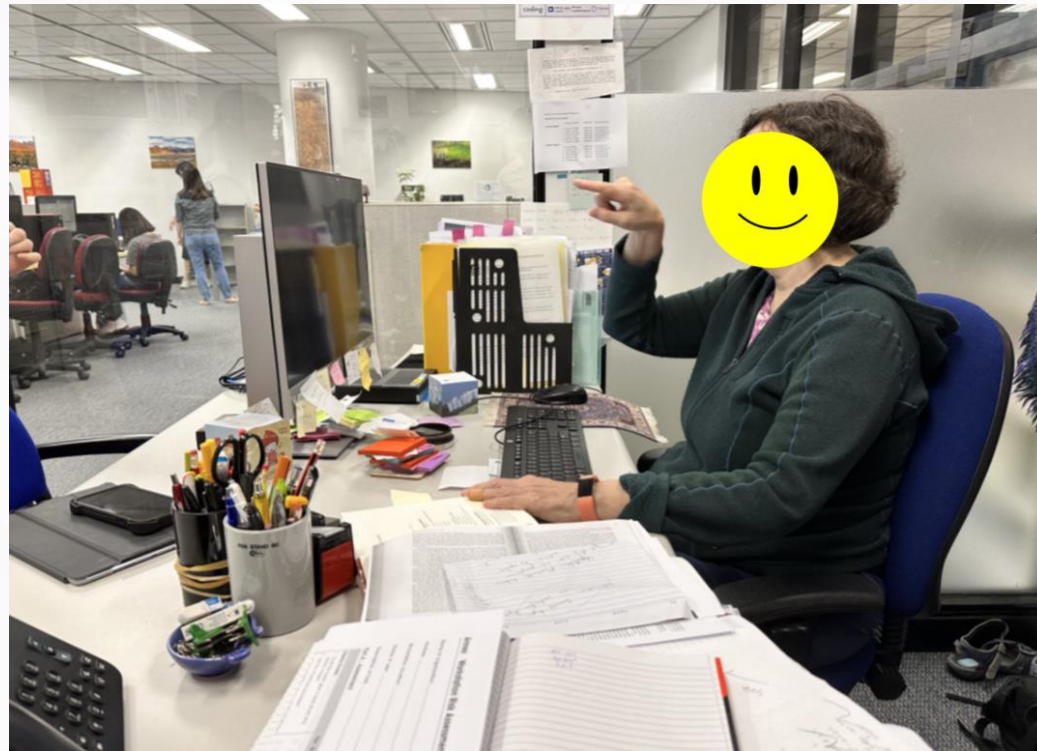


Tropical Cyclones

- Starting Apr/May
- Stay away from seafront area
- Beware of possible falling trees and landslides



Ergonomics and Display Screen Equipment Assessment



Room design: The workstation set-up makes all the difference



The right monitor



Desk and office chair; Adjustability is key

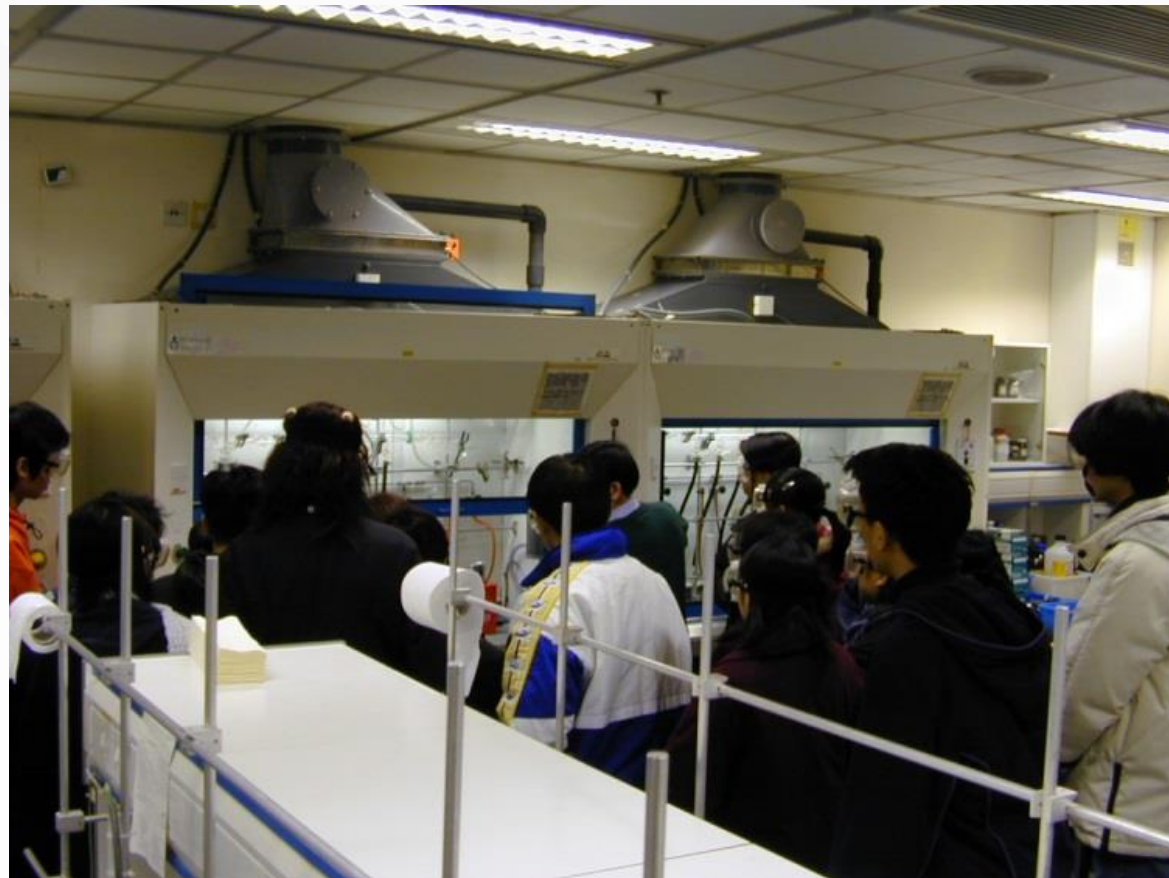


Correct positioning of the monitor and input devices

The Work of HSEO is more than Campus Safety...

Safety Training

- Safety Training
- Laboratory Safety



- Fire Safety



Risk Assessment



The Hong Kong University of Science and Technology
Health, Safety and Environment Office

CONFINED SPACE ENTRY REQUEST FORM

CONFINED SPACE ENTRY INFORMATION (To be completed by request Department)

Date⁽¹⁾: 12 Nov 2024

Department/Section: CMO / BS(M)

Contact person: Ben Hui

Extension: x2069

Location and details of confined spaces: Fountain pump room under Sundial

Purpose of entry: Resume the filtration and recirculation system for the Sundial fountain

Proposed start and end dates: 13 Nov 2024 – 30 Nov 2024 | Duration/day: 0.5 – 1 hr per day

Work supervisor⁽²⁾: Ringo Chui (CSP07065704) | Signature: *me*

Attendant(s): Ringo Chui, and either Ma Hok Ming (CSP15042925R) or Pak Chuen Kau (CSP03010641R) and max. two of the CW below.

Certified workers ⁽³⁾ Name	Certificate Reference No.	Certified workers ⁽³⁾ Name	Certificate Reference No.
CHOW Cheung Long	CSW03054523R	TSE Chi Hong	CSW03038616R
CHOY Kwok Chuen	CSW03056141R	WONG Muk Chuen	CSW12007869R
LAM Tsz Lung	CSW12007885R	WU Fong Tung	CSW18511199R
LEUNG Hon Wai	CSW03055955R	YEUNG Wai Ming	CSW03028414R
PUN Tsan Wa	CSW03028415R	YIM Tak Yuen	CWJD0136635

Jobs description: (Please list and state potential hazards if known)

Inspect the filtration and recirculation system for the Sundial fountain

To be completed by HSEO

Received by: FONG PAK SAI ANDY

Date 2024 November 12

Risk assessment done by: 徐嘉水

Date 2024 November 12

Remarks:
(1) Submit this request form 7 days prior to the entry.
(2) Work supervisors should be technician or higher rank.
(3) Work supervisors should check if the certified workers and attendants have received approved confined space entry training.

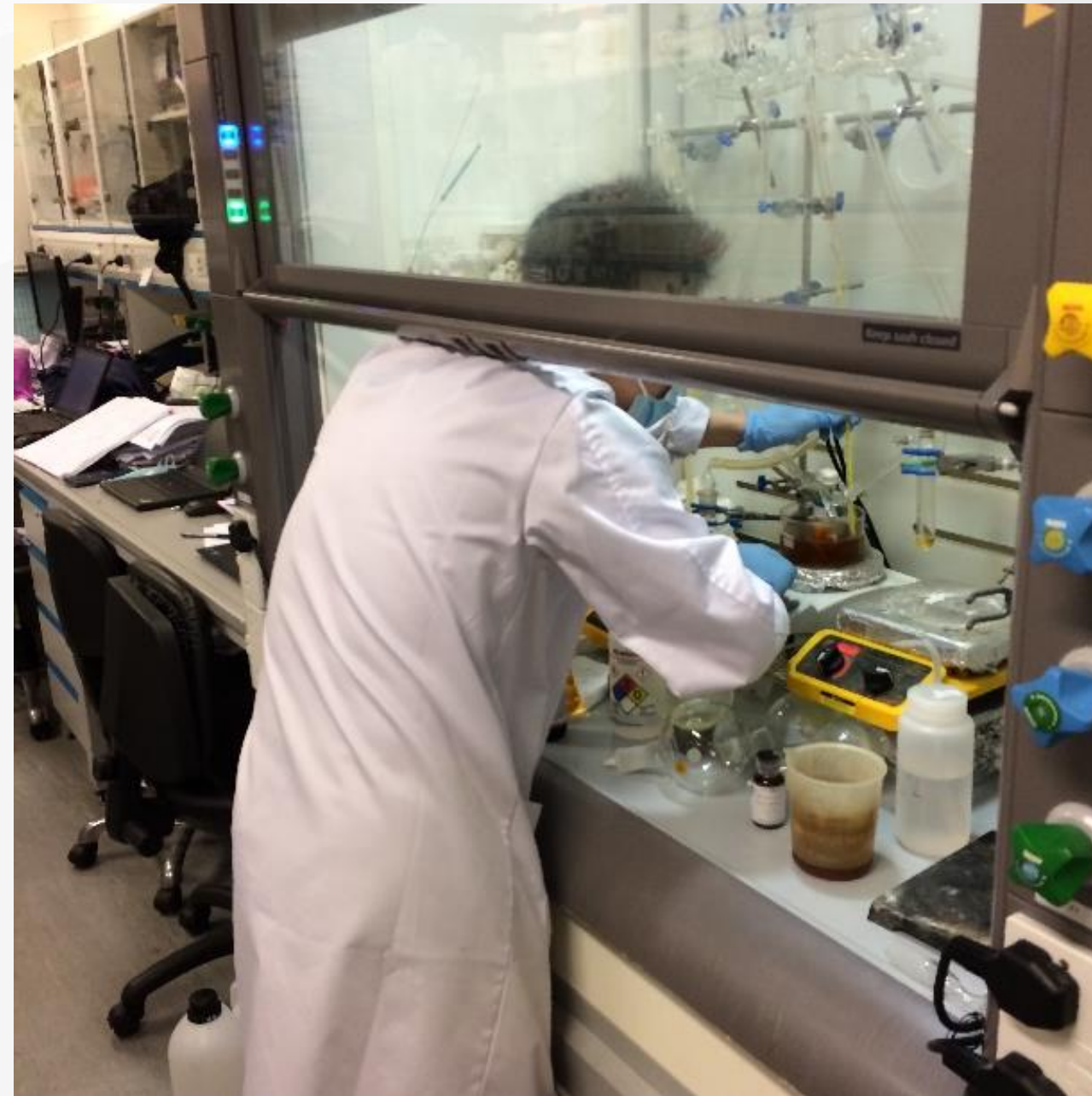
20 Sept 2007

Form Number: CS2024010

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Inspection and Audit

- Conducts inspections and audits to evaluate performance

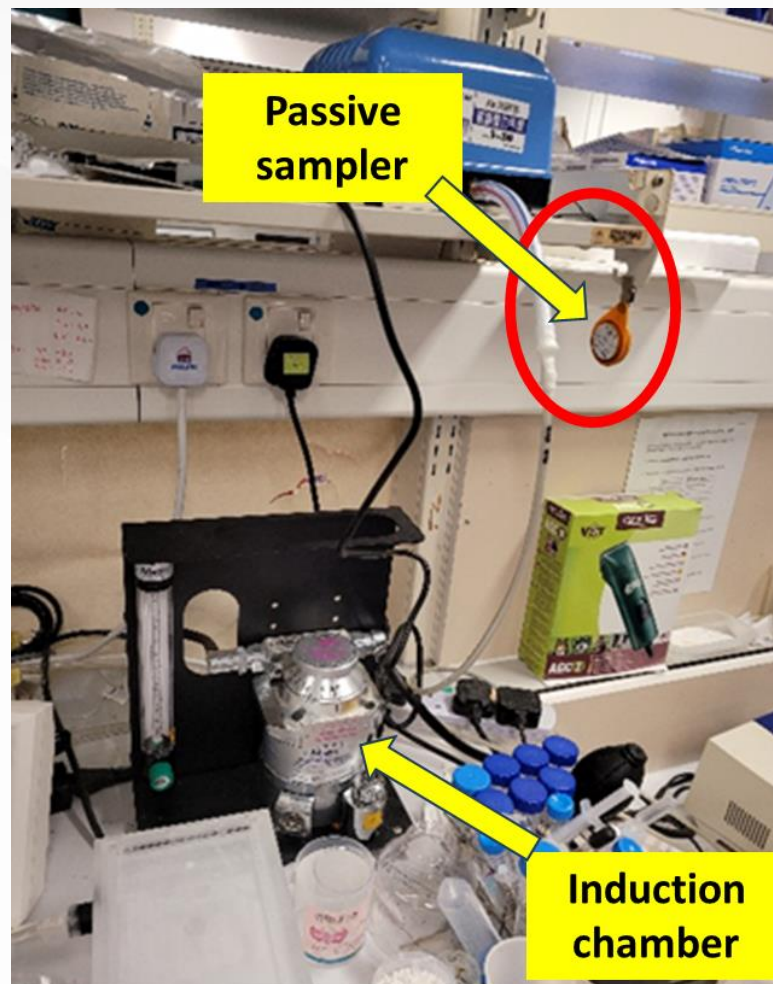


Inspection and Audit

➤ Air & Water Quality



Exposure Assessment / Monitoring



Center of Laboratory Supplies (CLS)

- Supply of chemicals and labware



Hazardous Waste Management

- Hazardous waste collection and disposal



Occupational Health and Medical Surveillance




HSEO website

<https://hseo.hkust.edu.hk/>

COVID-19 Info@HKUST

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HEALTH, SAFETY AND ENVIRONMENT OFFICE

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ABOUTGUIDANCE / REFERENCESAFETY TRAININGHSEO LABCENTER OF LAB SUPPLIESSERVICESLINKS

MISSION

To promote and support health, safety and environmental protection in teaching, research, and other activities at HKUST.

VISION

We sustain a healthy, safe and environmentally friendly culture at the HKUST campus, and our graduates bring forth the same into the wider society with pride.

VALUES

We care about the well-being of our campus community and put Health, Safety and Environment (HSE) at the heart of everything we do.


We perform our duties with professionalism and integrity.

We take the lead in proactive and preventive management of HSE risks.


We strive to advance our knowledge and expertise to face novel challenges and support cross-cutting solutions.

Eng粵語普通話

President's
Safety Message



0:00 / 2:25



QUICK LINKS

COVID-19 Info @HKUST



Contact HSEO

HSEO Office

Room 2005-2007, Academic Building (Lift 4)

 2358 7229

 safety@ust.hk

